

Print Shop Pro – Student Instructions

Registering For an Account:

- printservices.hope.edu

OR

- KnowHope
 - o Campus Services
 - o Print Services

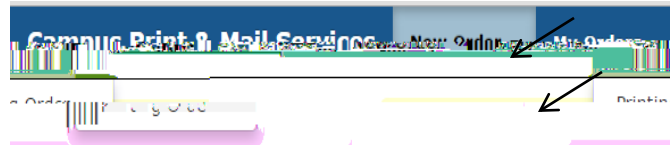
Log in using your 1Hope
username and password
(without the @hope.edu)

Placing an Order:

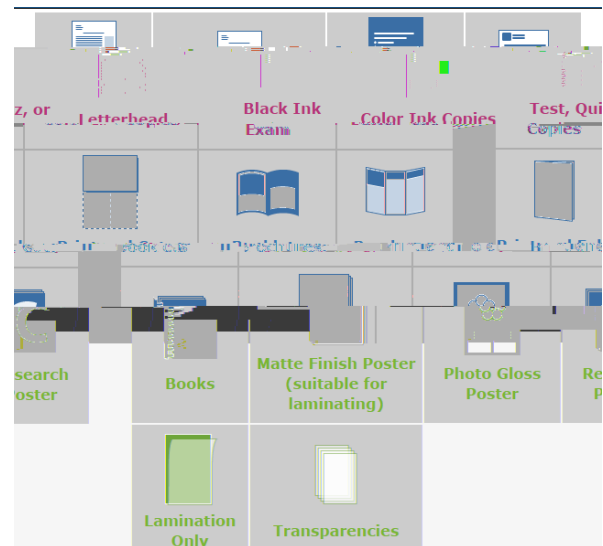
Log in using your 1Hope username and password (without the @hope.edu)



Select:
New Order
Printing Order



Select the Category that best describes your printing request.



Continue to fill out the questions specific to the type of order you are submitting.

A PDF proof will be presented to you when you upload your file. **Be sure to review the PDF as this is what your final product will look like!** Approving the proof is giving your OK to print.

